# HireMiners Privacy Settings

Some of your information will already be pre-loaded into your HireMiners profile; take a moment to verify its accuracy.  If you find an error and are unable to correct it, please contact Career Opportunities and Employer Relations to correct it.

Decide whether to make your profile public or private.

- A public profile can be seen by employers on HireMiners and by Missouri S&T COER staff.  Note that some profile components have their own privacy settings (such as GPA).  This allows you to make your profile public, but hide some information.  Note: Other students cannot see your profile.
- A private profile can only be seen by you and Missouri S&T COER staff.
- You can switch your privacy status at any time.

If you make your profile public and are open to being contacted by employers, having a complete profile will make it easier for employers to find you when searching for candidates with your skill sets (similar to LinkedIn).

HireMiners, powered by Handshake, also allows you to make your resume publicly viewable and downloadable by employers. (Learn how to upload a document).  Each time you upload a resume, you will have the option of whether to make it public or private.  Consider whether you wish to include personal information such as address and phone number when making documents public.